

Virден Area Foundation Inc.
Box 2319, Virден MB R0M 2C0
Ph: (204) 748-3419, vaf@rfnw.com
www.virdenareafoundation.ca

Objectives of the Foundation

The objectives of the Foundation are to provide care for the needy men, women, and children, and in particular for the sick, aged, destitute, and helpless; to promote educational advancement; to promote conservation of human, natural and heritage resources; and to provide for such other charitable, educational, or cultural purposes that, in the opinion of the Board, are desirable and are intended to benefit primarily inhabitants of Virден and the surrounding area as now and hereafter constituted.

Guidelines for Grant Applications

The following guidelines are intended to assist applicants for undesignated grants – those made from the unrestricted income of the Virден Area Foundation.

1. The Foundation supports charitable, recreational, educational, and cultural activities that are intended to benefit primarily the citizens of Virден and area.
2. Only registered charities or other qualified donees are eligible for grants from Foundation. Non-profit organizations that do not have a charitable registration number can be sponsored by a qualified donee with which they have a formalized partnership (through a written agreement), a history of collaboration, and a similar mission and vision. The application must be submitted by the qualified donee, and must include confirmation of a written agreement between the sponsoring qualified donee and the non-profit organization. Organizations seeking funds must demonstrate a strong and committed board, fiscal responsibility, and management qualifications.
3. Grants are awarded for definite purposes and for projects covering a specific period of time.
4. Preference is given to projects that:
 - a) encourage more efficient use of community resources;
 - b) expect to test or demonstrate new approaches and techniques in the solution of community problems;
 - c) address the underlying causes of problems in our society rather than dealing only with symptoms;
 - d) are developed in consultation with other agencies and planning groups and those which promote coordination co-operation, and sharing among organizations and the elimination of duplicated services.
 - e) Promote volunteer participation and citizen involvement in the community.
5. Capital projects will be considered if there is a demonstrated need.

6. Bursaries and scholarships are payable to educational institutions and not to individuals.
7. Pilot or demonstration projects must include provision for an evaluation and a realistic plan for financial viability beyond the pilot stage.
8. The Foundation encourages the participation of others in funding projects and, on occasion, provides matching funds or challenge grants to stimulate increased response from other sources.
9. Grants are not usually made to support operating expenses of established organizations or programs.
10. The Foundation generally does not award grants retroactively to projects that have already taken place or for project costs incurred prior to the Foundation's decision date.
11. The Foundation does not respond to annual fund drives for sustaining support.
12. Grants are not made to establish or add to endowment funds.
13. Grants are not ordinarily made to fund specific medical or scientific research projects.
14. Grants are not made to religious organizations for direct religious activities.
15. All applicants will be required to complete a grant application form. A meeting with Foundation directors or staff may be required.
16. Grants will generally be awarded a minimum of once a year or at such other time as the Board may from time to time determine.
17. Applicants receiving a grant will be required to submit a final report upon completion of the project. The report should include a financial summary of all project revenues and expenses and a brief narrative that describes:
 - Objective of the project
 - Activities carried out to meet the objectives
 - Results accomplished and lessons learned
 - How the project will be continued

Photographs depicting the project are welcomed for use in the Foundation's publicity programs.

Grant reports for previous projects must be submitted before another grant can be awarded to an organization.

Virden Area Foundation Inc.
Box 2319, Virden MB R0M 2C0
Ph: (204) 748-3419, vaf@rfnw.com

GRANT APPLICATION

FOR OFFICE USE ONLY

Application No. _____ Amount Requested _____ Date _____
Grant Amount Approved _____ Date _____

Please respond to all questions IN THE SPACE PROVIDED ON THE APPLICATION FORM. Additional information may be requested at a later date.

ORGANIZATION INFORMATION

1. Organization Name _____

Mailing Address: _____

_____ Telephone _____

Date Established _____ Number of Members and Employees _____

Is the Organization a Non-Profit Organization (Yes/No) _____

Canada Customs & Revenue Agency Charitable Registration Number _____

Attachments (check "x" if attached --- otherwise please explain)

- List of officers and directors of governing board
- Income and expense statement for last fiscal year
- Income and expense budget of current fiscal year
- Copy of latest annual report
- Detailed project budget indicating anticipated income and expenses by category.**

Authorization: To be signed by two officers of the Board of Directors indicating awareness of the application request and verifying the application is complete and accurate.

Signature Position Date

Signature Position Date

2. Provide a brief description of your organization and the services it provides to the community.

3. What is the geographical area serviced by your organization: _____

4. What is the estimated population served by your organization: _____

PROJECT INFORMATION

5. Please describe the project that is the subject of this grant application.

6. Provide a brief statement of the purpose of the project and the community need for the project:

7. Amount Requested _____ When Are Funds Needed? _____

Total Project Budget _____

Project Start Date _____ Project Duration _____

9. Have you approached other sources of funding? Yes _____ No _____
Please list those approached indicating level of confirmed support obtained.

10. Would your organization be able to continue the project if you were to receive only partial funding in support of your request? _____ Yes, _____ No

If No, please explain:

Contact:

Name of contact person for this funding request:

Signature	Position	Telephone
-----------	----------	-----------

If this application involves the sponsorship by the applicant of a project to be undertaken by a non-profit organization, the application package must include confirmation of a written agreement between the sponsoring qualified donee (the applicant) and the non-profit organization.

Mail completed form and required attachments to:

VIRDEN AREA FOUNDATION INC.
Box 2319, Virden MB R0M 2C0
Ph: (204) 748-3419, vaf@rfnw.com