

---

---

# Manitoba Community Foundations

Administrative Support Grants  
2019

---

---



## **Community Foundations in Manitoba**

There are 55 community foundations covering virtually every populated area of our Province. As the business of building community endowment funds becomes more complex, the need for administrative strength increases. The purpose of this program is to provide community foundations the support to grow their local grant-making capacity by providing additional administrative resources.

### **Eligibility Criteria**

To be eligible for this administrative support program:

1. a Manitoba community foundation must be a full member of CFC (Community Foundations of Canada) in good standing. That is to say, the 2019 membership dues are paid, the required Board resolution is passed and the requested statistics for the previous year have been provided to CFC; and
2. an application form is delivered to The Winnipeg Foundation by September 30th, 2019 with the applicant community foundation's financial statements for **2018** attached along with a **completed web information update** form.

### **Administrative Support Grants**

From 2017 to 2020, The Winnipeg Foundation will offer administrative support grants to eligible community foundations in Manitoba totaling \$100,000 per year.

\$75,000 from The Winnipeg Foundation and \$25,000 from The Thomas Sill Foundation Inc.

### **The formula will be as follows:**

All funds will be allocated on a pro-rata basis between all eligible applicants. This calculation will be based on the community foundations total assets at Fair Value as of their **2018** yearend and as reported on the **balance sheet** of their yearend statement. **The minimum grant will be \$100 and the maximum will be \$7,000.**



# Administrative Support Grants

Application Deadline: September 30th, 2019

Foundation Name \_\_\_\_\_

Address \_\_\_\_\_

City/Town \_\_\_\_\_ Postal Code \_\_\_\_\_

Charitable # \_\_\_\_\_

Contact Person \_\_\_\_\_

Title \_\_\_\_\_

E-Mail \_\_\_\_\_

Website \_\_\_\_\_

Phone: \_\_\_\_\_

Total Assets reported on balance sheet (including investment assets at fair value)	
• for fiscal year end in 2018	\$ _____

Please note that the numbers provided by each applicant will be assembled into a report and publicly circulated. When published, this report will be available on The Winnipeg Foundation's website at [www.wpgfdn.org](http://www.wpgfdn.org).

\_\_\_\_\_  
Board Chair / Executive Director Signature

\_\_\_\_\_  
Date

**Please include a copy of your fiscal 2018 Annual Report / Financial Statements with this Application Form.**

Send completed application forms to:      The Winnipeg Foundation  
1350 One Lombard Place  
Winnipeg, MB R3B 0X3

**Please Note: 2019 Administrative Support Grants will be paid prior to December 31, 2019**



# Manitoba Foundation Web Information

*\*This information must be provided to receive the Administrative Support Grant\**

Each Manitoba community foundation has a webpage on the Endow Manitoba website ([www.endowmanitoba.ca](http://www.endowmanitoba.ca)) hosted by The Winnipeg Foundation. Please provide the following information which will be posted online.

Please use the email and phone on the previous page as your foundation's contact information on the Endow MB website.

E-Mail \_\_\_\_\_

Phone: \_\_\_\_\_

Mission Statement  No changes to the mission statement currently on our Endow MB webpage.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Brief Description (max. 100 words)  No changes to the description currently on our Endow MB webpage.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Board  No changes to the Board currently on our Endow MB webpage.

_____	_____
_____	_____
_____	_____
_____	_____

Staff / Volunteers  No changes to the Staff / Volunteers currently on our Endow MB webpage.

_____	<input type="checkbox"/> s <input type="checkbox"/> v	_____	<input type="checkbox"/> s <input type="checkbox"/> v
_____	<input type="checkbox"/> s <input type="checkbox"/> v	_____	<input type="checkbox"/> s <input type="checkbox"/> v
_____	<input type="checkbox"/> s <input type="checkbox"/> v	_____	<input type="checkbox"/> s <input type="checkbox"/> v

Want to include more information on your Endow Manitoba webpage, eg. fund list, recent grants, etc.? Please complete pages 2 to 4 of the [Manitoba Foundation Web Information Form](#).