



PINAWA FOUNDATION

Box 100, Pinawa MB R0E 1L0
www.pinawafoundation.org
E-mail: info@pinawafoundation.org

Date Received: _____

Application #: _____

GRANT APPLICATION FORM

Name of Organization requesting grant:

Applicant Name: _____
Mailing Address: _____
Email /Telephone/Fax: _____
Signature: _____

Contact Person Name: _____
(if different from applicant) Mailing Address: _____
Email /Telephone/Fax: _____
Signature: _____

Name of sponsoring charitable organization (if required):

CRA Charitable Registration Number: _____

Sponsor Name: _____
(If required) Mailing Address: _____
Email /Telephone/Fax: _____
Position: _____
Signature: _____

PROJECT INFORMATION

Project Title: _____
Total Budget of Applicant for Current Fiscal Year: \$ _____
Total Cost of Project for which grant is requested: \$ _____
Amount of grant requested: \$ _____
Brief description of Project: _____

Note: See supplementary information and include required attachments

When completed, mail this form with any required attachments to:

PINAWA FOUNDATION
P.O. Box 100, Pinawa, MB R0E 1L0



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SUPPLEMENTARY INFORMATION FOR GRANT SEEKERS

The Pinawa Foundation is dedicated to improving the quality of life in the region by distributing the income from a permanent, growing pool of funds.

The Foundation makes grants in the areas of social services, health, arts, education and the environment, primarily within Pinawa and the LGD.

The Foundation solicits grant applications meeting the guidelines outlined below.

GUIDELINES

- f* Grants are made to organizations recognized as registered charities by the Charities Division of the Canada Revenue Agency.
- f* Groups without charitable status may seek the sponsorship of a bona fide charity, or may qualify to be included in a charitable program of the Foundation.
- f* A group applying for a grant will be expected to demonstrate fiscal responsibility and to have a committed volunteer executive committee

The Foundation funds projects that:

- f* address opportunities
- f* lead to self-sufficiency
- f* promote cooperation and collaboration with other organizations
- f* are efficient in the use of funding
- f* are innovative

The Foundation does not support:

- f* normal operating costs
- f* religious or political projects
- f* sports sponsorships (specifically excluded by CRA)
- f* deficit reduction or general fundraising

Grants are made for one year only. Applications for continuing projects must show how provision has been made for future funding.



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MAKING YOUR GRANT APPLICATION

When can you make an application?

Applications are accepted at any time, but the deadline for the grant review committee is October 1st each calendar year. The grant committee advises the Foundation's Board of Directors who will notify its decision to applicants within three months of the deadline date.

Filling out your application

- ✍ Please write clearly. We will need to make copies to circulate to the committee.
- ✍ Fill in all lines on the application form. Note that not all attachments may necessarily be circulated to the committee.

The following attachments to the application form are required:

- ✍ A list of your Board of Directors or Executive
- ✍ A copy of your most recent financial statement and a copy of your current operating budget
- ✍ A brief account of the aims and program of your organization
- ✍ A description of the project for which you are requesting support, and a budget for the project, showing clearly how a grant from the PF will be used.

If you receive a grant

- ✍ You will be asked to submit a final report (Post Grant Report) to PF when the project is complete. This report should show how the grant money has actually been spent, comment on whether the project met all your expectations and suggest how the results could have been improved on.
- ✍ Failure to submit a final report may affect your organization's chances of receiving a grant in the future.