

Grant Application Form & Guidelines

The Steinbach Community Foundation Inc.

Box 2044 Steinbach Manitoba R5G 1N6

Patti Fries, Acting Chair

Email: steinbachcommunityfoundation@gmail.com

The Steinbach Community Foundation supports charities in the Steinbach area in a wide range of programs including Arts& Culture, Health and the Environment, Education and Recreation, and Social Services and Civic activities.

The following types of organizations will be deemed eligible for a grant from the Steinbach Community Foundation:

- A registered Canadian charity.
- A registered Canadian amateur athletic association.
- A Canadian municipality.
- Her Majesty in right of Canada and the Province of Manitoba and agents thereof (Federal and Provincial Government and Agencies) e.g. Schools

The following types of organizations and activities will be deemed ineligible for a grant from the Steinbach Community Foundation:

- Non-registered charitable institutions unless supported by a qualified organization described above.
- Organizations that are profit oriented.
- Activities that are political or religious in nature.
- Organizations not located or operating within the Steinbach Community area.
- Individuals, unless the request is deemed unique and unusual and then only through an organization as described above.
- Annual Fund Drives.
- Core operating expenses of Organizations.
- Debt Reduction.

If after reading the above you feel your activity qualifies for consideration, please proceed to complete the following pages.

Annual Application Intake Deadline
December 15th

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Application for Grant Funding

Agency Name: _____

Address:

Telephone: _____ Fax: _____

E-mail: _____

Charitable Registration No.: _____

Executive Director/Manager: _____

Contact person for this request: _____

No. of Employees: Full-time _____ Part-time _____ No. Of Volunteers _____

1. State mission/goals of your organization:

2. Name of Project: _____

3. Is this a new or existing project? _____

4. Duration of this project: From _____ to _____

5. When are the funds required for this project? _____

6. What amount of funding is requested from the Steinbach Community Foundation?

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7. Describe the scope of the project:

8. Who will benefit from this project?

9. Describe your plan of action including methods you will use to evaluate this project:

10. Do you intend to cooperate with other agencies or non-profit organizations on this specific project? If yes, how?

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11. What specific items would be covered by a grant from the Steinbach Community Foundation?

12. How do you propose to recognize a grant from the Steinbach Community Foundation?

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Project Budget

Project Expenditures	
Items	Cost
Salaries/benefits	\$
Professional fees/honoraria	\$
Capital (specify)	\$
	\$
	\$
Other (specify)	\$
	\$
	\$
	\$
Total Project Expenditures	\$
Amount requested from The Steinbach Community Foundation?	\$

Print Name: _____ Signature: _____

Print Name: _____ Signature: _____
Chairperson/Board representative

Date: _____

If required, you may add one additional page of information in support of your application. Mail or send your completed application to:

**Steinbach Community Foundation Inc.
Box 2044
Steinbach, Manitoba
R5G 1N6**